

NURSING CAREERS

Tuscola Technology Center
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Course Description:

An immersion into healthcare and the nursing profession through a combination of lecture, student led projects, laboratory and clinical experiences. Students will learn the basic anatomy and physiology of the human body throughout the human lifespan in states of health and illness. Students will also learn and utilize medical terminology, legal and ethical implications related to provision of care, use of technology in health care, and in research. Basic CNA skills will be obtained along with the opportunity to earn State of Michigan CNA certification. Students will also be able to perform basic first aid and CPR if required by obtaining BLS certification.

Required materials: Highlighted items are needed every day

Hair tie (if needed to keep hair off shoulders while doing skills)

Binder, at least 1 inch

Paper for binder

Black ink pens

Socks

Earbuds or headphones

Watch with a second hand - No smart watches in class or clinical

Pack of colored pencils and/or markers

\$30 for HOSA

You will need multiple pairs of NAVY or INDIGO solid colored scrubs for clinicals.

*You may wear any color scrubs during class time

Student Expectations: This is a rigorous course. **It is highly recommended that students spend at least 30 minutes or more of daily studying, completing assignments, and/or preparing for class.** Students must come to class prepared to learn. As with all nursing programs, there will be a significant amount of lecture, note taking is encouraged.

Goals and Objectives: The goals and objectives in the Nursing Careers classroom address both the Career Technical Education Health Careers curriculum (based on the National Consortium for Health Science Education) and the Michigan Nurse Aide Training curriculum.

Course Goals:

1. Demonstrate personal management and employability skills necessary for success in postsecondary education and employment.
2. Read, comprehend, and synthesize information from a wide range of sources within the healthcare field.
3. Write and speak clearly using the language of the healthcare field to communicate effectively to a variety of audiences.
4. Use technology to complete tasks.
5. Understand scientific and technical concepts, principles, and processes for application within the healthcare field.
6. Understanding nursing and medical terminology concepts and how to apply these concepts in a professional setting.
7. Demonstrate proficiency in the nursing skills needed to obtain a license as a certified nursing assistant.
8. Obtain CPR BLS certification.
9. Demonstrate effective methods of infection control.
10. Demonstrate a thorough understanding of the skills and knowledge related to a nursing assistant through proficiencies, problem solving, teamwork, and technology.
11. Apply legal, ethical, and bioethical concepts to the health care professional.

Michigan CNA RULES

The Michigan nurse aide (CNA) training program is being extended to high school students who are mature and trustworthy. The CNA is embedded into this course and must be EARNED by the STUDENT by meeting all expectations and objectives related to grade, attendance (thoroughly described below), skills, and professionalism. The overall objective of the nurse aide training program is the provision of quality services to residents at the Tuscola Medical Care Facility by nurse aides who are able to:

1. Demonstrate sensitivity to residents needs through skillful and directed interaction
2. Attain and maintain functional independence on a professional level
3. Support and promote residents' rights
4. Attain and maintain observational and documenting skills in assessing residents' health

To be eligible to take the Michigan CNA certification test, the student must first earn the Nursing Careers Certificate of Completion.

Students must also pass the skills portion in lab and clinical with 100% proficiency and pass each CNA related exam with at least 75% and have an overall class grade of 75%. Tests or quizzes related to CNA may be retaken ONCE if you did not initially score a 75% and within a week of the initial offering. Students must pass an abbreviations and equipment test with at least 90% in order to attend clinicals and earn the CNA certification.

Students must also meet strict attendance requirements discussed later in the syllabus. Students will also be required to complete 30 hours of clinical time in order to earn the certification. This means high school seniors may graduate from school but still have to attend the TTC in order to earn their certification.

It is expected that students will possess a desire to work with people and maintain SAFE, ethical, dependable, friendly, courteous, and mature behavior. Each student is to follow guidelines set in the Tuscola Technology Center Student and Parent Handbook, the rules as they pertain to students at the Tuscola County Medical Care Community and other clinical sites, as well as the classroom rules and norms. **The student is also expected to be able to physically perform the duties of a CNA in order to earn the certification.** The adult CNA exam does not offer physical accommodations to the exam. Students must be able to lift at least 50 pounds, turn residents, and be able to stand on their feet for extended periods of time (2 hours). Should the student return from any sort of surgery or injury and/or express pain or be observed to not be able to physically perform the skills, they may be asked to bring in a physician's note detailing their ability to perform the duties.

Students must also be able to demonstrate safe and mature behavior in order to attend clinicals. During the year at grading periods I will be sending home evaluations on student progress. The overall class grade is not the only indicator for student success on earning the CNA certificate. Student attendance, aptitude, professionalism, and lab skills are as important as grades.

Upon successful completion of the nursing careers class, each student will be eligible to take the certified nursing assistant test (CNA test), which is conducted by Prometric for the State of Michigan. The total cost of all testing fees is \$125.00. **Each CNA candidate is responsible for these fees up front before testing. However, if the student is currently employed or receives an offer of employment from a federally certified facility (i.e., nursing home, or county medical care facility) within one year of passing the exam, the State of Michigan will provide for reimbursement of the costs incurred.** Please call me if you have any questions regarding these fees.

In order to take the exam, each student must have a valid driver's license or state issued I.D.

High School Graduation Credits

Nursing Careers offers 3rd level science and the 4th level math credits that are required for high school graduation. Please check with your counselor regarding your credits as it depends on your home school.

HOSA

All students will become members of Health Occupations Students of America (HOSA). HOSA gives students the opportunity to learn health care skills of their choosing and leadership skills. The initial cost is \$30 to attend the regional conference. If the student advances to the State conference the HOSA group may be responsible for the registration fees and may have to raise funds.

Attendance Policy

Class happens every day. New content is offered every day and often cannot be recreated. If a student misses a day for any reason the STUDENT is responsible to arrive to class prepared and must make time in and out of class to catch up on the material as most of it is mandatory. Every effort is used to communicate what material is necessary with resources and materials, up to and including videos, are available online. Because this is a State of Michigan approved nurse aide training program, the Nursing Career class has a strict attendance policy in order to meet standards set by the state.

The attendance policy is as follows

If you do not meet the CNA attendance requirements you can still earn high school credit. For each semester **all students, even Trimester schools, must have no more than 5 total absences** (excused and unexcused) each semester (beginning of class until the middle of January) in order to obtain their CNA certification.

There are three types of absences; unexcused, excused, and the home school does not send a bus.

Excused: Only excused absences can be made up, absences are excused with a parent call or note to the Tech Center within 48 hours. Upon an absence, a parent should call Student Services at 989.673.5300 or the student should bring in documentation regarding the reason for the absence within 48 hours (i.e. doctor's note, note from parent, death notice, etc.). The assistant principal and student services office determine if an absence is excused or unexcused. The Tech Center may offer several AFTER SCHOOL make up days during the year.

Unexcused: You miss a day for a non excused reason. These cannot be made up.

Home school absences: The home school is not sending a bus or the home school is excusing you from the tech center. If the home school is not sending a bus the student can come to the Tech Center without a driving permit, or be dropped off, and the day would count as a make-up day for any excused absences. The student must sign out of their home school and sign in at the Tech Center upon arrival. When the home school doesn't send a bus it **DOES NOT count** against the student as excused or unexcused **BUT THE STUDENT IS STILL RESPONSIBLE FOR THE MATERIAL.** They must arrive at the next class with a plan to make up the work

either in class or on their own time. During clinicals the student is still required to meet the 30 hours AND be able to pass all skills. CLINICAL time CANNOT be made up.

Clinical call in policy

Once in clinicals students are either with the CNA instructor(s) or with another adult on a job shadowing day. All of our clinical and job shadowing opportunities are a gift and a privilege. If a student is going to miss class for any reason they MUST call or text me (Mrs. Deisig) at least ONE HOUR before class starts. This gives time to update the schedule and the person graciously donating their time so they may replan their day. Failure to notify in the correct time frame is a no call, no show. The student is then on probation for the rest of the year. If the student has twice failed to call in during the correct time frame then they will be excused from the clinical and job shadowing experience and no longer eligible for CNA certification.

Tech Center Rules

If the student has more than 8 absences at the end of either semester (excused or unexcused), not only will the student be unable to earn a Career Technical Education Certificate, but the student's semester grade will also drop one full letter grade (i.e. from a B to a C).

Student Assessment and Grading

Your class grade will be calculated according to the following breakdown:

80% Combination of worksheets, tests, and projects

20% Weekly Professionalism and Lab Grade

The Weekly Professionalism and Lab Grade will be evaluated on work habits (demonstrating employability skills, class participation, following class rules and norms, etc.), and respect for fellow students, and staff. This includes using lab time wisely and staying on task. The grade will be evaluated by the instructor on a weekly basis.

In order to be eligible to participate in the clinical experience and earn the CNA certification during the second semester, each student must pass each DHO book test with a 75% or better.

Cell Phones

Cell phone use during class is strictly prohibited unless indicated by the instructor. All students will put their cell phones in a designated area. If the phone is visible anywhere in the classroom other than the designated area or if the student is using the phone it's considered the first offense.

The policy for these offences are as follows:

1st Offense - Device is taken and returned at the end of the class period

2nd Offense - Device is held for parent's pick up at TTC and disciplinary referral issued.

3rd Offense - Students will receive an out of school suspension and the device will be held for parent pick at the Tech Center.

There is zero tolerance for cell phones in the clinical or job shadowing experiences. If you are caught with your cell phone you will be excused from the clinical and job shadowing experience and no longer eligible for the CNA certification.

Clinical Work Experience:

The students will be furthering their studies through a clinical experience at the Tuscola County Medical Care Community, Highland Pines school, and the McLaren Caro region hospital during the second semester. Clinicals typically take place in April until the end of the school year. Only students who demonstrate safe and mature behavior will be allowed to attend clinicals.

Infection control

The Tuscola County Medical Care Community and the McLaren Caro Region hospital require each student receive the seasonal flu shot. All students are also required to have a TB test before attending clinicals and engaging in patient care. Due dates will be announced in class.

Students are also responsible to supply their vaccination record. The record will be evaluated for the hepatitis B vaccination. All students who attend clinicals could be exposed to blood and body fluids. It is highly recommended, not mandatory, that students be vaccinated for hepatitis B. Should the student not be vaccinated and not want to be vaccinated the parent must sign a waiver form before the student attends clinicals.

Students With Special Needs

Each student that enrolls in Nursing Careers that may have special needs is given extra support for attaining success by following the necessary accommodations delineated in their IEP or 504. The State of Michigan Nurse Aide exam allows for some accommodations in their testing to obtain the certification, students with special needs may or may not be able to obtain the certification depending on the extent of accommodations needed.

Cheating

Students who are caught cheating will be forced to find another Tech class or return to their high school. The State of Michigan mandates that any student caught cheating in a state approved nurse aide training program will be removed from the class.

Missed Exams and Assignments

As stated in the TTC Parent and Student handbook, students are expected to make up all work missed when absent. It is the student's responsibility to stay up to date and make up work on their own time or in class. The student will be allowed the same number of days to complete make up assignments as the number of days that he/she was absent. However, it is best for students stay on track and turn in work or take a test when it is offered instead of waiting.

Although it is a student choice. I do not accept late assignments in this class unless there was an absence. Every student gets one "grace" to turn in ONE assignment late without penalty. Each

student needs to be mindful of grade reporting time frames. If grades have already been submitted, those assignments are no longer eligible for points.

Probation Policy

If a student violates any of the above rules and expectations, he/she has been unable to demonstrate dependability in the classroom and/or on the job and will be placed on probation. A meeting will be held with the student, the instructor, the student's parent(s), and the assistant principal to discuss the student's ability to meet the expectations for the remainder of the school year. The probationary status will be placed in the student's file and the student's possibility of earning a Nursing Careers Certificate will be uncertain, based on the circumstances of the infraction. As a result, if the student does not earn a Nursing Careers Certificate, the student will not be eligible for CNA testing with the state of Michigan. If the student's infraction is found to be correctable and the student has no further infractions for the remainder of the school year, the probationary status will be lifted and the student will be granted a Nursing Careers Certificate.

Articulated Credits:

The Nursing Careers class currently articulates college credit with the following post-secondary institutions:

Baker College	Medical Terminology	2 credits
	CNA (must pass exam)	5 credits
Davenport University	CPR	1 credit
	Medical Terminology	3 credits
Delta College	Intro to Health Careers	2 credits
	CNA Training	4 credits
	Community First Aid	1 credit
Mott College	CPR	1 credit

Class Norms

- DEMONSTRATE MUTUAL RESPECT FOR ONE ANOTHER
- LISTEN CAREFULLY WITH THE INTENTION TO UNDERSTAND
- CONTRIBUTE TO YOUR OWN AND OTHERS' LEARNING
- SEARCH FOR INSIGHTS AND PERSONAL CONNECTIONS
- SET ASIDE JUDGMENTALNESS

Class Rules

1. Arrive to class prepared and ready to learn.
2. Respect your fellow students and the teachers. Do not talk when someone else has the floor. Feel free to courteously share your ideas with the class. We all learn from each other.
2. Have books, notebook, paper and black ink pen ready at the beginning of the period, every day.
4. **Every Day: wear clothing that sufficiently covers the midriff, cleavage, and buttocks while you squat, bend over, or pick up items off the floor.** Clothing must also allow you to complete the lab task and not obstruct the resident or get in the way of the task. This includes shoes. No completely off the shoulder tops. No shoes on the beds. When you get into bed you must wear socks. If you need to remove long sleeves the clothing underneath must also fit the dress code guidelines. Hair must be off the shoulders for lab tasks.
5. During clinicals the dress code is navy/indigo scrubs that appear to be clean. Nails short (nails not visible for palm side when hands held up) and clean and polish on or off. Polish cannot be chipped or peeling. Hair appears clean, of a natural color, and off the shoulders. Watch with a second hand, black ink pen, and paper or notepad ready. Shoes are clean and any color as long as they are athletic or nursing in nature.
6. No eating or drinking near the computers.
6. Anyone that needs to leave the classroom must ask the instructor and have the hall pass in their possession. A direct route must be taken to and from the destination and you must sign out.
7. All students will have assigned seats for many of the class activities.
8. Students must strictly adhere to the cell phone policy described above.
9. The use of all lab equipment is for educational purposes only
10. Leave the lab looking neat and clean.

Dear Parent(s),

Hello, I'm Mrs. Deisig,

I couldn't be more excited to have your child in my class! It is my passion to help students learn about the human body and the profession I love. My goal is for students to leave with a better understanding about the human body and a glimpse into many different healthcare career options. They will also learn about being professional and employable in any setting.

I want to formally state this is a very serious and fast paced class, we will cover adult topics and take care of real people. My main message for parents is "we have class every day" whether your child attends or not. The student is responsible to make up the work, no matter the reason for the absence. Work is made up both in and out of class. The CNA certification is very rigorous with many rules described above. Not all students will earn the CNA and not all students are ready to take care of real people and that's ok! Our class is for any student interested in learning about the human body and/or is interested in any type of healthcare career. Students will still learn a lot and be able to earn high school credit by taking the class.

I know this is a lot of information presented at once. Please call if you have any questions or concerns about the information provided. If you do not have any questions at this time, *please sign the form below indicating that you have read this syllabus and have your son or daughter return it to me by September 2nd. They will receive 10 points for on time return.*

Thank you for taking the time to read about our busy class! I am looking forward to a great year and I hope to meet all of you at some point in the next few months!

Sincerely,

Maggie Deisig, RN, BSN

Nursing Careers Instructor

989-528-9014

Student Name: _____

NURSING CAREERS

PARENT AND STUDENT SIGNATURE FORM

I have read the information provided to me in the syllabus regarding Nursing Careers at the Tuscola Technology Center. I have no questions at this time regarding the curriculum, student expectations, clinicals, cell phone policy, and attendance policy. I will call or text if I have questions in the future.

I understand the rigorous rules related to professionalism, attendance, and lab skills associated with the student's ability to earn the CNA certification.

I understand there are 9 different school districts attending the Tech Center, some even arrive and leave at different times. Not all schools are in session or send students each day, however, class and new content happens every day the Tech Center is in session. If the student misses part of a day or a whole day from the Tech Center, the student is responsible to make up the work which may include time outside of class and often requires the student to be prepared before they return to school.

Parent signature _____

Date _____

Student signature _____

Date _____